

SEN Policy



COOMBE HOUSE
SCHOOL

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Approved by company:	Board of Directors	
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Dorset
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1. Aims

1.1. Our SEN Policy aims to:

- 1.1.1. Set out how Coombe House School will support and make provision for its pupils, the majority of whom have an Education, Health and Care Plan (EHCP).
- 1.1.2. Explain the roles and responsibilities of everyone involved in providing for our students with SEN.

2. Legislation and guidance

- 2.1. This policy and information report is based on the statutory [Special Educational Needs and Disability \(SEND\) Code of Practice](#) and the following legislation:
 - 2.1.1. [Part 3 of the Children and Families Act 2014](#), which sets out schools' responsibilities for students with SEN and disabilities
 - 2.1.2. [The Special Educational Needs and Disability Regulations 2014](#), which set out schools' responsibilities for education, health and care (EHC) plans, SEN co-ordinators (SENCOs) and the SEN information report

3. Definitions

- 3.1. A pupil has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for them.
- 3.2. They have a learning difficulty or disability if they have:
 - 3.2.1. A significantly greater difficulty in learning than the majority of others of the same age, or;
 - 3.2.2. A disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools.
- 3.3. Special educational provision is educational or training provision that is additional to, or different from, that made generally for other children or young people of the same age by mainstream schools.

4. Roles and responsibilities

4.1. The SEN Lead

- 4.1.1. The SEN Leads in the School are Deborah Gill (Educational Psychologist) and Rebecca Smith.
- 4.1.2. They will:
 - 4.1.2.1. Provide professional guidance to colleagues and work with staff, parents/carers, and other agencies to ensure that our students receive appropriate support and high-quality teaching;
 - 4.1.2.2. Advise on the deployment of the school's resources to meet students' needs effectively;
 - 4.1.2.3. Be the point of contact for external agencies, especially the local authority and its support services;

- 4.1.2.4. Liaise with potential next providers of education to ensure students and their parents are informed about options and a smooth transition is planned;
- 4.1.2.5. Work with the headteacher and the governing body to ensure that the school meets its responsibilities under the Equality Act 2010 with regard to reasonable adjustments and access arrangements; and
- 4.1.2.6. Ensure the school keeps the records of all students with SEN up to date.

4.2. The headteacher

4.2.1. The headteacher will:

- 4.2.1.1. Work with the SEN Lead, the School Quality Committee and the Board of Directors to determine the strategic development of the SEN policy and provision in the school;
- 4.2.1.2. Have overall responsibility for the provision and progress of all our learners; and
- 4.2.1.3. Have overall responsibility that all student's medical needs are met.

4.3. Class teachers

4.3.1. Each class teacher is responsible for:

- 4.3.1.1. The progress and development of every pupil in their class;
- 4.3.1.2. Working closely with any teaching assistants or specialist staff to plan and assess the impact of support and interventions and how they can be linked to classroom teaching;
- 4.3.1.3. Working with the SEN Lead to review each pupil's progress and development and decide on any changes to provision; and
- 4.3.1.4. Ensuring they follow this SEN policy.

5. SEN information report

5.1. The kinds of SEN that are provided for.

5.1.1. Our school currently provides additional and/or different provision for a range of needs, including:

- 5.1.1.1. Communication and Interaction difficulties, for example but not limited to, autistic spectrum condition (ASC), Speech, Language and Communication Difficulties, and Cognition and Learning, for example but not limited to, dyslexia and dyspraxia.
- 5.1.1.2. Social, Emotional and Mental Health (SEMH) difficulties, for example but not limited to, Attention Deficit Hyperactivity Disorder (ADHD), or attachment difficulties.

5.2. Assessing and reviewing students' progress towards outcomes

5.2.1. The class or subject teacher will work with the SEN Lead and other leaders to carry out a clear analysis of the pupil's needs. This will draw on:

- 5.2.1.1. The teacher's assessment and experience of the pupil;
- 5.2.1.2. Their previous progress and attainment and behaviour;
- 5.2.1.3. Other teachers' assessments, where relevant;
- 5.2.1.4. The individual's development in comparison to their peers and national data;
- 5.2.1.5. The views and experience of parents;
- 5.2.1.6. The pupil's own views; and
- 5.2.1.7. Advice from external support services, if relevant.

5.2.2. The assessment will be reviewed regularly.

5.2.3. All teachers and support staff who work with the pupil will be made aware of their needs, the outcomes sought, the support provided, and any teaching strategies or approaches that are required. We will regularly review the effectiveness of the support and interventions and their impact on the pupil's progress.

5.3. Supporting students moving between phases and preparing for adulthood

5.3.1. We will share information with the school, college, or other setting the pupil is moving to. We will agree with parents/carers and pupils which information will be shared as part of this.

5.4. Adaptations to the curriculum and learning environment

5.4.1. We make the following adaptations to ensure all students' needs are met:

- 5.4.1.1. Differentiating our curriculum to ensure all students are able to access it, for example, by grouping, 1:1 work, teaching style, content of the lesson, etc.;
- 5.4.1.2. Adapting our resources and staffing;
- 5.4.1.3. Using recommended aids, such as laptops, coloured overlays, visual timetables, larger font, etc.; and
- 5.4.1.4. Differentiating our teaching, for example, giving longer processing times, pre-teaching of key vocabulary, reading instructions aloud, etc.

6. Monitoring arrangements

6.1. This policy and information report will be reviewed by the Headteacher **every year**. It will also be updated if any changes to the information are made during the year.

6.2. It will be approved by the Board of Directors.

7. Links with other policies and documents

7.1. This policy links to our policies and procedures on:

- 7.1.1. Accessibility plan
- 7.1.2. Behaviour Support
- 7.1.3. First Aid Policy
- 7.1.4. Anti-bullying policy

8. Version control

Date of adoption of this policy, by or on behalf of the Proprietor	January 2023
Date of last review of this policy	December 2023
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Policy owner (Proprietor)	Dorset Centre of Excellence